

Minutes of the Amenities Committee Meeting held on 20th May, 2026 at 7.00pm at Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury.

Present: Councillors: Burgess, Stead, Swambo (chairman), Tullett and Walsh.
Officers: D Stevens (Assistant Clerk).

1. CHAIRMAN

To elect a Chairman for 2026/27.

Councillor Swambo was proposed and elected unanimously.

2. ATTENDANCE

a. **Resolved to receive** apologies for absence from those councillors unable to attend, from Councillor Russell.

b. **Resolved to accept** those apologies received with reasons for absence, from Councillor Russell.

3. DECLARATIONS OF INTEREST

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. None received.

4. MINUTES OF PREVIOUS MEETING

a. **Resolved to approve** as a correct record the minutes of the meeting held on 14th January, 2026.

b. **Resolved to consider** any matters arising from those minutes.

Page 6, item 7 – Councillor Stead asked if there has been any update with regards graveyard headstone/monument topple tests? The Assistant Clerk advised that he has not progressed topple tests any further and will try to get an update for the next meeting.

5. PUBLIC CONSULTATION

There were no members of the public present.

6. ASSISTANT CLERK'S REPORT

a. **Resolved to accept** the Amenities budget sheet. The clerk advised it is early in the financial year and that the Amenities spend is tracking in line with the budget.

b. **Resolved to note** the Beachley, Sedbury and Tutshill defibrillators were required by South West Ambulance Service on four occasions but not used. The defibrillators were checked and put back on line on The Circuit app.

c. **Resolved to note** investigation of inclusive roundabout at Buttington Road playground for worn bearings, due 21st May.

d. **Resolved to note** there is no update with regards gravestone and monuments, topple testing as discussed in item 4 above.

e. **Resolved to note** the Tidenham notice board requires replacing and the Clerk's office will investigating options.

f. **Resolved to note** due to timing the AutoSpeedwatch licence fee renewal of £237.60 incl. Vat has been paid under emergency measures. Councillors questioned the location of the camera and if there has been a reduction in speeds. The Assistant Clerk advised the reasons for the Woodcroft location and that there has been some reduction in higher speeds.

7. TO CONSIDER CHURCHYARD WORKS AND ISSUES

None.

8. TO CONSIDER OPEN SPACE ISSUES

- a. **Resolved to accept** a 5% cost increase for emptying the dog waste bins and litter bins/litter collection from Council run playgrounds for 2026/27. Councillors resolved to accept resolution by a majority of four to one.
- b. **Resolved to accept** the cost to replace three of the defibrillator cabinets due to corrosion (rust) and where one defib cabinet light is not working.

Cost to disconnect existing defib box, remove and replace with new box. Two contractors were asked to quote, one sent a quote.

- i. **Resolved to accept** Hewer Facilities Management - £228.75 + Vat per location
£686.25 + Vat = £823.50.

Cost of new polycarbonate defibrillator cabinets. Web based quote.

- ii. **Resolved to accept** Defib Store - 4000 Outdoor Defibrillator Cabinet - Unlocked - Heater and LED Light – Yellow - £475.00 + Vat each
£1,425.00 + Vat = £1,710.00.
Note: price excludes £100 off per cabinet when you recycle your old external cabinet, £15 collection cost.
Councillors resolved to accept the Defib Store quote due to the low overall cost and the recycling and cost reduction of the old external cabinets.
 - iii. **Resolved to not accept** Defib Warehouse - Outdoor Defibrillator Cabinet (Non-Locking) - £460 + Vat each
£1,380.00 + Vat = £1,656.00.
 - iv. **Resolved to not accept** Defib Shop - Outdoor No Lock Cabinet with heating and lighting - £515 + Vat each.
£1,545.00 + Vat = 1,854.00
- c. **Resolved to accept** the cost to replace six defibrillator pad packs due to forthcoming date expiry (two pad packs per defibrillator location). Cardiac Science Powerheart G5 Adult Pads being used. Web based quote.
 - i. **Resolved to accept** Defib Store - £59.00 + Vat each
£354.00 + Vat = £424.80
 - ii. **Resolved to not accept** Defib Warehouse - £70 + Vat each
£420.00 + Vat = £504.00
 - iii. **Resolved to not accept** Defib Shop – £78.00 + Vat each
£468.00 + Vat = £561.60
 - d. **Resolved to accept** purchasing two new defibrillator battery packs for Beachley and Woodcroft defibrillators which are both showing low charge levels and might need replacing in the next couple of months. Web based quote.
 - i. **Resolved to accept** Defib Store – 2 x battery packs at £280 + Vat each.
£560.00 + Vat = £672.00
 - ii. **Resolved to not accept** Defib Warehouse – 2 x battery packs at £289 + Vat each.
£578.00 + Vat = £693.60
 - iii. **Resolved to not accept** Defib Shop – 2 x battery packs at £300 + Vat each.
£600.00 + Vat = £720.00
 - e. **Resolved to accept** the cost for the three-year inspection of trees that are the responsibility of the Parish Council.
 - i. **Resolved to not accept** Bartlett Consulting – Tree survey 8 sites. £2,250.00 + Vat = £2,700.00.
 - ii. **Resolved to not accept** Arbtech – Tree risk assessment and management strategy at 8 sites.
£1,489.00 + Vat = £1,786.80.
 - iii. **Resolved to accept** Arbtech – Tree risk assessment and management strategy + tree tags.
£1,529.00 + Vat = £1,834.80.
 - iv. **Resolved to not accept** Treework Environmental Practice – Tree survey at 8 sites.
£2,000.00 + Vat = £2,400.00.

9. TO CONSIDER PLAYGROUND ISSUES

- a. **Resolved to accept** the cost of replacement and updated signs for all Tidenham Parish Council children's playgrounds. Quote is for two signs at each of the six playgrounds in either A4 or A3 size. Due to the unique design only one contractor was asked to quote.
- i. **Resolved to not accept** Signs Express Bristol – 12 x A4 ACM (Aluminium Composite Material) signs with playground named @ £24.37 + Vat each. £292.44 + Vat = £350.93
 - ii. **Resolved to accept** Signs Express Bristol – 12 x A3 ACM (Aluminium Composite Material) signs with playground named @ £39.19 + Vat each. £470.28 + Vat = £564.34
 - iii. **Resolved to accept** Signs Express Bristol – 12 x channel + clips for fixing signs to railings @ £30.42 + Vat each. £365.04 + Vat = £438.05
- b. **Resolved to accept** and instruct the Assistant Clerk to obtain quotes for the removal and making good of the rotten and potentially unsafe pieces of junior playground equipment behind the Sedbury and Beachley Village for consideration at the next meeting. Councillor Burgess also raised a concern of broken equipment in this playground from a local resident.
- c. **Resolved to note** the gates at Danes Hill playground no longer self-close and quotes to repair or replace will be sought and considered at a future meeting.

10. TO CONSIDER CORRESPONDENCE RECEIVED

There were none.

11. TO RECEIVE COUNCILLORS' LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

There were none.

12. RESOLVED TO NOTE THE DATE OF THE NEXT MEETING

Next meeting 8th July, 2026.

The meeting closed at 19:40 hours.