# Tidenham Parish Council

**To: Members of the Public & Press** **12th June 2026**

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 17th June 2026 at 7.00pm in Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury**, for the transaction of business according to the enclosed agenda.

Yours faithfully

*CA Hinton*

**Mrs Carol Hinton**
Clerk to the Parish Council – 16 Clanna Country Park, Alvington Gloucestershire, GL15 6AN. Telephone: 07356052752
www.tidenhamparishcouncil.gov.uk clerk@tidenhamparishcouncil.gov.uk

*Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.*

## AGENDA

**1. ATTENDANCE**

**a) To receive** apologies for absence from those councillors unable to attend.

**b) To consider for acceptance** those apologies received with reasons for absence.

**2. DECLARATIONS OF INTEREST**

**a) To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
*Interests may be declared at any time during the meeting should they become apparent.*

**b) To note** Notice of Dispensation requested by members of the Mopla Cottages Committee issued by the Clerk and to be signed at the meeting.

**c) To note** Notice of Dispensation requested by members of the Sedbury and Beachley Village Hall Committee issued by the Clerk and to be signed at the meeting.

**d) To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

**3. MINUTES OF PREVIOUS MEETING**

**a) To consider for approval** as a correct record the minutes of the meeting held on 13th May 2026.

**b) To consider any questions** arising from those minutes.

**4. PUBLIC CONSULTATION**

**To receive and consider any questions from the Public,** which may be answered but not debated.

**5. RESIGNATION OF COUNCILLOR KONING**

**To note** resignation of Councillor Koning and that a Casual Vacancy Notice has been notified to the District Council and posted on noticeboards and website.

**6. TO CONSIDER PLANNING APPLICATIONS RECEIVED**

**a. P0575/26/TPO –** Woodcroft House, Gower Lane, Woodcroft, Chepstow.
Undertake the following works to trees covered by Tree Preservation Order number DFTPO 130. Ash T6, reduce whole tree by one third as it has become too large with numerous limbs having fallen off this year. Thuja T18, remove dead branches. Cedar T30, reduce branches that are touching the house by between 1 and 2 metres as shown on the accompanying photograph.

**b. P0597/26/TPO –** 26 Bigstone Meadow, Tutshill, Chepstow, NP16 7JU.
Lift canopy of Acer covered by T1 of Tree Preservation Order number DFTPO 152 by 3 metres to maintain health of the tree by preventing heavy foliage from causing breaks of both major and minor branches in adverse weather conditions.

**c. P0194/26/FUL –** 43 Inner Loop Road, Beachley, Chepstow, NP16 7HF.
Alterations and extensions to the existing dwelling with associated works.

**d. P0095/26/FUL –** Sheercliffe, Coleford Road, Tidenham, Chepstow.
Erection of a two-storey extension and double garage.

**e. P0636/26/TPO –** Beachley House, Beachley, Chepstow, NP16 7HG.
Undertake the following works to trees covered by Tree Preservation Order number DFTPO123. Cedar T9, reduce overextended limbs in upper canopy by 3 metres to relieve weight on main stem, reduce the limb extending over Beachley Road by approximately 3 metres in order to remove overhang from the highway, reduce stubs facing

towards the house back to suitable branch collars and remove hanging branches and dead wood from within the canopy. Holm Oaks T10 and T11, reduce canopies by approximately 4 metres due to decay present at the base of both trees and their close proximity to the highway, remove branches overhanging Beachley Road and shape remaining canopy to maintain a suitable natural form where appropriate. False Acacia T1, reduce canopy by approximately 4 metres due to visible canopy dieback.

**7. TO REPORT ON PLANNING DECISIONS TAKEN UNDER DELEGATED POWERS (s101)**

**None.**

**8. TO CONSIDER CORRESPONCE RECEIVED RE HIGHWAY ISSUES**

a) **To consider** reporting of hedge overhanging pavement by the wall at Tutshill School.
b) **To consider** reporting of tree overhanging road and blocking visibility near wall at Tutshill School.

**9. POLICING IN THE PARISH**

**a) To note** Police crime statistics for Tidenham and Sedbury can be accessed following this link.
Tidenham and Sedbury | Police.uk (www.police.uk)

**10. COMMITTEES**

**To receive** reports, minutes and recommendations from committees and to consider any questions arising from them.

i) Amenities Committee meeting held on 20th May 2026.
Questions to Councillor Michael Swambo, Chairman of the Committee.
ii) Finance and Probity Committee meeting held on 3rd June 2026.
Questions to Councillor Justine Burgess, Chairman of the Committee.
iii) Mopla Cottages Committee meeting held on 3rd June 2026.
Questions to Councillor Thomas Allan, Chairman of the Committee.
iv) Sedbury and Beachley Village Hall Committee meeting held on 3rd June 2026.
Questions to Councillor Michael Swambo, Chairman of the Committee.

**11. CHAIRMAN'S ANNOUNCEMENTS**

**To receive and note any announcements from the Chairman** of the meeting.

**12. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

**To note** reports from Chris McFarling and the District Councillors who may attend the meeting.

**13. PARISH CLERK'S REPORT**

**To receive and consider the Parish Clerk's Report**. All items requiring the council to make a decision are specified separately on this agenda.

**14. SEDBURY AND DISTRICT LEISURE GARDENERS ASSOCIATION**

**To consider** annual Management Fee of £640 per annum to be paid for 2026, (three year fee agreed 2024).

**15. FINANCE**

**a) To approve payments** according to the Financial Statement for May 2026.
**b) To receive and approve the Financial Statement** for May 2026.
**c) To note** the annual AutoSpeedWatch data licence was due to expire on 20th May 2026. The licence fee for 26/27 of £198 (which includes Tamper Alarm Service) plus VAT – total £237.60 - was paid by bank transfer on 14th May to avoid a re-registration fee.
**d) To consider** Cllr Clive Russell to replace GJ Koning as signatory for the Lloyds Bank current and business accounts and the Monmouthshire Building Society Account.

**16. INFORMATION COMMISSIONER'S OFFICE (ICO) – REGISTRATION FEE**

**To note** under the GDPR/Data Protection Act 2018, the renewal registration fee of £47 is due to be paid to the ICO by Direct Debit on or around 25/06/26. This includes a £5 reduction in the total fee of £52 for paying by direct debit.

**17. PUBLIC AND CHARITABLE BODIES**

**a) To consider** appointment of Councillor Thomas Allan as lead councillor for Partnership Chepstow and GALC Devolution Working Group.
**b) To consider** appointment of councillor as Councillor Representative Trustee to Poor's Allotments Charity.

**18. ANNUAL INTERNAL AUDIT REPORT 2025/26**

**To consider** Annual Internal Audit Report for 2025/26 and note no issues identified or actions required. One recommendation made to introduce Risk Management Policy which will be actioned in July.

**19. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2025/26**

**To note** the AGAR has been submitted to the external auditor, PKF Littlejohn. The notice for the period for the Exercise of Public Rights (3rd June – 14th July) has been displayed on the noticeboards and website and the unaudited AGAR and Internal Audit Report put on the website.

**20. SEDBURY AND BEACHLEY VILLAGE HALL INSURANCE**

**a) To consider** suitability of insurance through Zurich Insurance Plc for Sedbury and Beachley Village Hall (S&BVH) as recommended by Community First.

**b) To consider** annual renewal of insurance for S&BVH with Zurich Insurance Plc for one year - total cost £758.88 inc. This represents an increase of £70.86 and includes index linking of sums insured, IPT and a commission retained by Community First.

**c) To consider** renewal of insurance for S&BVH with Zurich Insurance Plc for a new 3 year Long Term Agreement (LTA) – year 1 @ £719.92. This represents an increase of £31.90 and includes index linking of sums insured, IPT and a commission retained by Community First.

**d) To consider** Clerk to pay Community First after the meeting once a decision on the renewal has been made.

**21. SEDBURY AND BEACHLEY VILLAGE HALL TODDLER PLAY AREA PICNIC BENCHES**

**To consider** the following quotations for the installation of 2 x concrete plinth areas - 2100mm x 1840mm x 10mm - for the 2 x new accessible picnic benches (purchase agreed at the April 2026 meeting), including assembly and anchoring down of benches and waste away.

**a) Greenfields Garden Services** for £3186.21 plus VAT. Total cost £3823.45.

**b) Luke Walsh** for £3250.00 including VAT where applicable. This quote includes Installation of A142 steel reinforcement mesh, correctly positioned on spacers within concrete pads.

**c) Howard Rees** for £2120 no VAT.

**22. OPENSPACES GROUP UPDATE**

**To note** update from the Open Spaces Group on the proposed Buttington Road family park.

**23. GLOUCESTERSHIRE ASSOCIATION OF LOCAL COUNCILS (GALC)**

**To consider** motion to be submitted by the Parish Council for consideration at the GALC AGM – 26/09/26.

**24. CORRESPONDENCE**

**To receive and consider** any other correspondence as detailed in the Clerk's Report.

**25. COUNCILLORS' REPORTS**

**To receive and note** any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

**26. FUTURE MEETINGS**

**To note** the dates of future council and committee meetings:
Wednesday 8th July 2026 – Amenities Committee Meeting.
Wednesday 15th July 2026 – Full Council Meeting.

*** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council. This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:**

**i) Each person will be required to state their name and address.**

**ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**

**iii) Questions may be answered but not debated by the Council.**

**iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council or one of its Committees.**