

Minutes of a meeting of the Finance and Probity Committee of the Parish Council held on Wednesday 3rd December 2025 at 7.00pm at Sedbury and Beachley Village Hall.

Present: Councillors Allan, Burgess, Koning, Russell, Swambo and Tullett. Officers: C Hinton (Clerk)
Councillor Russell, Chairman of the Council, was Chairman of the meeting.

1. **ATTENDANCE**

- a) **Resolved to receive** apologies for absence from those councillors unable to attend. **All present.**
- b) **Resolved to approve for acceptance** those apologies received with reasons for absence. **All present.**

2. **DECLARATIONS OF INTEREST**

Resolved to receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

Interests may be declared at any time during the meeting should they become apparent.

3. **MINUTES OF PREVIOUS MEETING**

- a) **Resolved to approve** as a correct record the minutes of the meeting held on 4th June 2025.
- b) **To consider any questions** arising from those minutes. **There were none.**

4. **PUBLIC CONSULTATION**

To receive and consider any questions from the Public. **None present.**

5. **PARISH CLERK'S REPORT**

To note no Clerk's Report required.

6. **ACCOUNTS**

- a) **Resolved to approve** the Accuracy of the Receipts and Payments entries to 31st October 2025.
- b) **Resolved to receive and note** Budget Monitoring Sheet 2025/2026.
- c) **Resolved to note** entries in Receipts and Payments spreadsheets have been checked by Cllr. Tullett prior to the meeting.
- d) **Resolved to note** the interest rate on the Monmouthshire Building Society Account fell from 2.00% to 1.75% on 8th October 2025.
- e) **Resolved to note** the Lloyds Business Account for the electric vehicle will change to a Community Account on 13th January 2026. This will represent a reduction in the monthly fee from £8.50 to £4.25 per month.

7. **QUARTERLY FINANCIAL CHECKS**

- a) **Resolved to note** quarterly checks to October 2025 will be carried out by Cllr Tullett on 2nd December 2025.
- b) **To nominate Councillor to undertake Quarterly Financial Checks. Cllr Russell nominated.**

8. **BUDGET 2026/2027**

- a) **Resolved to approve** budget proposals for 2026/27 for recommendation to full Council. (See Minute page 4.)
- b) **Resolved to approve** precept amount for 2026/27 for recommendation to full Council of £151,934.

9. **GRANT APPLICATIONS**

Cllr. Swambo declared an interest in this item and did not take part in the discussion or vote.

Resolved to approve grant application from Sedbury Space for £450 towards the provision of a Christmas Day Lunch for up to 50 members of the community.

10. **FUTURE MEETINGS**

Resolved to note the date of the next meeting and future council and committee meetings:

- a) Finance and Probity Committee meeting – 4th March 2026.
- b) Full Council meeting – 10th December 2025.

The meeting concluded at 19.14pm.

Tidenham Parish Council Budget Planning 2026/2027
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Expenditure	Budget	Budget	Budget	Comments
	2024/25	2025/26	2026/27	
Salary C Hinton	28700	27131	31434	Now shown net of Tax/NI and Assuming 5% Public Sector pay award and including Clerk's increment increase of 4 points.
Staff Expenses	2000	2000	2000	
Salary D Stevens	18236	17769	18590	Now shown net of Tax/NI and Assuming 5% Public Sector pay award.
HMRC	9000	13009	12418	Now including employee and employer Tax /NI
LGPS TPC Pension Cont.	9300	10000	11972	
Sector Total	67236	69909	76414	
Insurances	2423	2012	2124	New 3 year LTA started 25/26 with Clear Councils added 5%
Newsletter/Comm. Engagem	1240	600	700	
Audit Fees	790	800	824	
Stationery	300	300	375	
Subscriptions	1880	1920	2527	(includes Parish Online and 15% GAPTC discount and
Office Equipment	0	0	0	now includes website subscription.)
Chairman's Allowance	100	100	200	
Misc. (inc S&DLGA)	2000	2500	1650	
Sector Total	8733	8232	8400	
Training	500	500	500	
Capital Costs	0	0	0	
Election	0	0	0	
Grants	1800	3600	1800	
S&BVH	1000	1000	1000	Energy Audit recommendations to be funded through grant applications
Sector Total	3300	5100	3300	
Dog Waste	8683	9029	9373	
Grass	12200	12810	11130	
C/Yards & Grounds Maint	0	595	1908	
Play Area Inspections	1561	1569	1583	
Litter Picking	8886	9245	9596	
Tree Maintenance	1633	1000	9187	
Play Area Repairs	17627	17627	17405	keeping the £10k as in previous years for play area upgrades eg. Sedbury Family
Street Hardware	1916	2862	3638	Park development. Not included in proposed Amenities Cttee budget.
Sector Total	52506	54737	63820	
Total Expenditure	131775	137978	151934	
From Reserves	9136	8492	0	
Precept	122639	129486	151934	17%
Earmarked/Ringfenced Reserves				
Funds for Future Significan	15000			Originally (Coronation projects)
Ormerod R'about	1000			
Tidenham Youth Program	2600			£5891 youth to general reserve. £2600 social prescribing remaining.
Total	18600			
Estimated 25/26 year end reserves balance (as at 30 November 2025)	£81,430			
After deduction of above earmarked/ringfenced reserves estimated general reserves balance -	£62830			
Approved increase due to:				
Re-evaluation of Clerk's job following significant changes in role over past few years and change of pay scale point.				
£10,000 included in Play areas repairs towards improvements to open spaces following Play Inspection Report that highlighted deterioration in equipment that has not been upgraded for many years.				
Use of General Reserves to keep precept increase low for several years which cannot be sustained whilst costs of providing services have increased during that time.				