

Tidenham Parish Council

To: Members of the Public & Press

9th July 2020

You are invited to attend a virtual meeting of Tidenham Parish Council that has been arranged for **Wednesday 15th July 2020 at 7.00pm** using the **ZOOM video conferencing platform**, for the transaction of business according to the enclosed agenda.

Yours faithfully.

CA Hinton

Mrs Carol Hinton.

Clerk to the Parish Council.

Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779.

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clerk@tidenhamparishcouncil.co.uk

Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) To receive apologies for absence from those councillors unable to attend.
- b) To consider for acceptance those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) To consider for approval as a correct record the minutes of the meeting held on 17th June 2020.
- b) To consider any questions arising from those minutes.

4. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

5. COMMITTEES

To receive reports, minutes and recommendations from committees already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.

- i) Planning and Highways Committee meeting held on 24th June 2020.

Questions to Councillor Koning, Chair of the Committee.

- ii) Amenities Committee meeting held on 8th July 2020.

Questions to Councillor Koning, Chair of the meeting.

6. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

7. PARISH CLERK'S REPORT

To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.

8. TIDENHAM WAR MEMORIAL HALL AND RECREATION GROUND TRUST

To consider payment of £1000 grant to the Trust as per the Agreement between the Council and Trust dated December 2016.

9. **FINANCE**
a) **To approve payments** according to the Financial Statement for June 2020.
b) **To receive and approve the Financial Statement** for June 2020.
10. **PARISH COUNCIL PLAY AREAS**
a) **To note** Risk Assessment on safety of the Parish Council's play areas on re-opening under Covid 19 restrictions undertaken by the Clerk's Assistant.
b) **To note** under emergency expenditure Correx (corrugated plastic) signs that include a disclaimer have been ordered at a cost of £59.52 so that they can be displayed as soon as possible. This is from a company in Cinderford who have kindly agreed to deliver them for free.
11. **PUBLIC SECTOR BODIES (WEBSITES AND MOBILE APPLICATIONS) (NO. 2) ACCESSIBILITY REGULATIONS 2018.**
a) **To consider** quotation from Distinct Graphics for a website audit to assess compliance under the above regulations to ensure website access meets the international WCAG 2.1 accessibility guidelines for £450 (no VAT).
b) **To consider** quotation from Dig Inclusion for a website audit to assess compliance under the above regulations to ensure website access meets the international WCAG 2.1 accessibility guidelines for £1540 plus VAT total cost £1848.
12. **GIGACLEAR WAYLEAVE AGREEMENT**
To consider signing of Wayleave Agreement with Gigaclear subject to its approval by Thomas Price and Partners, land agents.
13. **BARRATTS COMPOUND LICENCE**
To note the Wyebank Road compound has been removed, the area levelled and appears to have been re-seeded and at the time of preparing the agenda no confirmation has been received regarding the payment of the invoice for the month of June 2020.
14. **TUMP FARM SOLAR PARK**
To note an invoice has been raised for year 4 of 25 for £5377.25 (£5000 plus RPI increase) community benefit. After sending the invoice I was informed that the Park was sold in October 2019. I have emailed the new contact details I received for information on how and where to send the invoice but at the time of preparing the agenda have not received a response. Total amount now received and invoiced = £20,864.91.
15. **STAFF SALARIES**
To note the Salary Scales for 1st April 2020 have yet to be agreed and are unlikely to be published until later in the year.
16. **CLERK ANNUAL APPRAISAL**
To note the Clerk's Annual Appraisal took place as a virtual Zoom meeting on Tuesday 7th July 2020.
17. **NATIONAL GUIDANCE ON ANNUAL COUNCIL MEETINGS**
a) **To consider** that the Parish Council should adhere to national guidance and Regulations (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) introduced for the operation of parish councils during the Covid 19 pandemic. These regulations remove the requirement to hold an Annual Council Meeting during 2020 at which appointments to committees would have been made. These Regulations were previously noted under Minute ref: May 2020 Page 1 Item 11 c).
b) **To consider** (subject to voting against the motion @ item 17 a) above) appointment of Councillor Powell to Amenities Committee.
18. **CORRESPONDENCE**
To receive and consider any other correspondence as detailed in the Clerk's Report.
19. **COUNCILLORS' REPORTS**
To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

20. FUTURE MEETINGS (Where required during the Covid 19 lockdown period)

To note the dates of future council and committee meetings:

Wednesday 22nd July 2020 – Planning and Highways Committee Meeting.

Wednesday 26th August 2020 – Planning and Highways Committee Meeting.

Wednesday 2nd September 2020 – Finance and Probity Committee Meeting.

Wednesday 2nd September 2020 – Mopla Cottages Committee.

Wednesday 9th September 2020 – Amenities Committee.

Wednesday 16th September 2020 – Full Council meeting.

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda.

- i) Each person will be required to state his or her name and address.**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**
- iii) Questions may be answered but not debated by the Council.**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**

Members of the public wishing to speak at the meeting should contact the Clerk by email or telephone by 12 noon on the day of the meeting. The Clerk will allocate a time to the member of the public after which he/she will be invited to join the Zoom meeting.